



Republic of the Philippines
GOVERNMENT PROCUREMENT POLICY BOARD
TECHNICAL SUPPORT OFFICE



BIDS AND AWARDS COMMITTEE

SUBJECT : SUPPLEMENTAL/ BID BULLETIN NO. 01
PROJECT NAME : SUBSCRIPTION TO HUMAN RESOURCE INFORMATION SYSTEM
PROJECT ID NO. : PB2022-01
BID BULLETIN NO. : 01 - 2022

TO ALL PROSPECTIVE BIDDERS:

Please be advised of the following clarifications and amendments to the requirements specified in the Bidding Documents issued for the above-mentioned Project:

A. CLARIFICATIONS ON THE REQUIREMENTS OF THE BIDDING DOCUMENTS

Requirement	Clarification/s
Section I: Invitation to Bid	
5. <i>A complete set of Bidding Documents may be acquired by interested Bidders on 24 June 2022 from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of PhP5,000. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.</i>	Bidders shall pay for the Bidding Documents fee directly to the office of the Government Procurement Policy Board-Technical Support Office at Unit 2504 Raffles Corporate Center, 1605 Emerald Ave, Ortigas Center, Pasig City, from 8:00 AM to 4:00 PM. The Bids and Awards Committee (BAC) will not accept payments made through online facilities or bank transfers.
Section III: Bid Data Sheet	
<i>ITB Clause 5.3 For this purpose, contracts similar to the Project shall be:</i> <i>a. Supply, Delivery, and/or Installation of Human Resource Information System</i> <i>b. Completed within 5 years prior to the deadline for the submission and receipt of bids.</i>	Contracts similar to the Project shall include supply, delivery, and/or installation of software solution that maintains, manages, and processes human resources-related information, policies, and procedures. Contracts that are not related to HRIS shall not be accepted.
Section VII: Technical Specifications	
<i>Various links of Forms specified under the Technical Specifications</i>	Human Resource Forms for the Procurement Project can be accessed through this link: https://drive.google.com/drive/folders/1YsJ

[NooYo2NuWaBUpYwK_D0Kj-GtVBZpu?usp=sharing](https://www.nooyo2nuwabuypwk_d0kj-gtvbzpu?usp=sharing)

Section VIII: Checklist of Technical and Financial Documents

Technical Component Envelope: *Technical Documents*

<p>b) <i>Statement of the prospective bidder of all its ongoing government and private contracts, including contracts, awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid</i></p>	<p>No supporting document is required for the Statement of the Bidders on All Ongoing Government and Private Contracts, including contracts, awarded but not yet started. However, per GPPB Resolution No. 16-2020, the Statement shall include the following details:</p> <ol style="list-style-type: none"> 1. Names of outstanding contracts with other contracting parties, <i>i.e.</i> Procuring Entity or private company allowed by the rules; 2. Date of the contract; 3. Contract Duration; 4. Owner's name and Address; 5. Kinds of Goods and dates of delivery; 6. Amount of Contract and value of outstanding contracts; and 7. Date of Delivery
<p>c) <i>Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents</i></p>	<ol style="list-style-type: none"> 1. The SLCC shall be supported with a copy of the end-user's acceptance or Certificate of Completion, Certificate of Acceptance, official receipt (s) or sales invoice issued for the contract. 2. The SLCC shall be either a <u>government contract or private contract</u> entered by the Bidder or by any of the JV partners, <i>in the case of a Joint Venture</i>, which should have been completed within 5 years prior to the deadline for the submission and receipt of bids and equivalent to at least 50% of the ABC. <u>Foreign contracts fall under private contracts.</u> 3. The Statement of SLCC shall include the following details: <ol style="list-style-type: none"> a. name of the contract b. date of the contract c. contract duration d. owner's name and address e. kinds of goods f. amount of completed contract adjusted by the bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement

	g. date of delivery
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B. AMENDMENTS TO THE REQUIREMENTS OF THE BIDDING DOCUMENTS

Requirement	Amended
Other Requirements (page 28) The system must be able to show activity logs which shall reflect the activities, date and time of the activity, and place of the employee	The system must be able to show activity logs which shall reflect the activities, and the date and time of the activity, and place of the employee.
Additional Other Requirements	
1. The system shall be open for enhancement in case there are changes in the rules. 2. The system should have a provision for system migration with other applications.	

C. AMENDMENT TO TIMELINES

Activities	Previous	New
Deadline of Submission of Bids	19 July 2022 at 9:00 AM	22 July 2022 at 9:00 AM
Bid Opening	19 July 2022 at 9:05 AM	22 July 2022 at 9:05 AM

All other provisions not herein modified shall remain in full force and effect.

For your information and guidance.

Issued this 14th day of July 2022.

KATHERINE ROSE T. MERZA
Chairperson, Bids and Awards Committee