



Province of Cavite
City of Bacoor

PURCHASE REQUEST

APP No. 24110102301
A/S No. _____
Page No. _____
Total ABC 675,000.00
Proc. Mode. Public Bidding

Department: OFFICE OF THE CITY TREASURER
Section :

PR No. 24-288
Date: February 19, 2024
SAI. No. _____
Date: _____
ALOS. _____
No. _____ Date: _____

Quantity	Unit Issue	Item Description	Stock No.	Estimated Unit Cost	Estimated Cost
200.00	Pax	VENUE Inclusions: One day use of venue from 10am - 12am Buffet dinner with one round of drinks Corkage for foods and drinks for 200 persons Electricity charge Coffee station during events Wifi internet access Assigned service associates for the whole event		1,725.00	345,000.00
45.00	Pcs	2 room accommodation Family Suites TROPHIES 1/4 Thick sinhla glass 12" body		3,000.00	135,000.00
1.00	Person	VOICE OVER 1 hour voice over divided in 3 parts		4,000.00	4,000.00
1.00	Person	EDITING AND SHOOTING 4-5days/12 hours per day non-linear editing with grafix		40,000.00	40,000.00
1.00	Person	VIDEO DOCUMENTATION 2-3 days shooting with video messages		30,000.00	30,000.00
1.00	Lot	STAGE DESIGN AND VENUE DECORATIONS balloons, flowers, backdraft, candles, fabrics, ball lanterns		50,000.00	50,000.00
1.00	Sets	INVITATION 5.5 x 7.5 printed invitation w/ envelope name tags 200pcs Glassine paper 58gsm, 8x11 in., invitation Clear vellum paper, 220gsm, 8.5x13 in. envelope		30,000.00	30,000.00
1.00	Assembly	TECHNICAL AND LED SCREEN 12 led lights audio system w/ 4 wireless mic speaker led screen 9x16 follow spot video switcher (6-8hrs)		40,000.00	40,000.00

Grandtotal: 674,000.00

PURPOSE: AWARDING OF TOP TAXPAYERS FOR REAL PROPERTY TAX AND BUSINESS TAX FOR THE YEAR 2024

Requested by:
AGRIPINO A. PAGDANGANAN JR.
City Government Dept. Head I

Approved by:
HON. STRIKE B. REVILLA
CITY MAYOR